

**2021
CITY OF GLENWOOD SPRINGS
PLANNING AND ZONING COMMISSION
MEETING SCHEDULE AND APPLICATION DEADLINES**

All land use items outlined below require a pre-application meeting prior to the submittal of an application. At least 10 days prior to the meeting, applicants must submit a completed planning application form, a descriptive narrative of the project (which identifies proposed uses, densities, square footages, and other pertinent information), and conceptual plans (i.e. site survey, site layout plan, etc. depicting the location, layout, and primary elements of the proposal).

Department Review & Pre-application MEETING DATES	Planning & Zoning Commission MEETING DATES	EIGHT (8) WEEK APPLICATION SUBMITTAL DEADLINE
January 4 January 18	January 26	December 1
February 1 February 16**	February 23	December 29
March 1 March 15	March 23	January 26
April 5 April 19	April 27	March 2
May 3 May 17	May 25	March 30
June 7 June 21	June 22	April 27
July 6** July 19	July 27	June 1
August 2 August 16	August 24	June 29
September 7** September 20	September 28	August 3
October 4 October 18	October 26	August 31
November 1 November 15	November 16**	September 21
December 6 December 20	December 14**	October 19

**** Meeting date changed due to conflict with holiday**

Eight (8) week submittal is required for: Rezoning; Code Text Amendments; Administrative and Minor Site/Architectural Plan reviews; Construction Plans; Location & Extent reviews; Special Use Permits; Right-of-way Encroachment Licenses; Floodplain Development Permits; Minor Subdivisions; Preliminary Plats; Final Plats; Condominiumizations; Right-of-way Vacations; Variances, Administrative Adjustments, Planned Unit Developments; Major Site/Architectural Plan reviews; and Master Plans.

Items proceeding to City Council (Planned Unit Developments; Major Site/Architectural Plan reviews; and Master Plans) will be scheduled for the **second monthly meeting** in the month following the Planning and Zoning Commission hearing. City Council meets on the first and third Thursdays of the month as outlined below.

January 7 and 21
February 4 and 18
March 4 and 18
April 1 and 15
May 6 and 20
June 3 and 17

July 1 and 15
August 5 and 19
September 2 and 16
October 7 and 21
November 4 and 18
December 2 and 16